



Newfoundland Association of Architects

P. O. Box 5204, St. John's, NF, A1C 5V5

Tel. (709) 726-8550 / Fax (709) 726-1549

Email: naa@warp.nfld.net

Web page: www.newfoundlandarchitects.com

Statement On Application by a Body Corporate for a Certificate of Approval

1. Name of Company:

2. The full Mailing Address of the head office or chief place of business in Newfoundland and Labrador is/will be:

City: Province: Country Postal Code:

Business Telephone: Fax:

Email Address:

3. The Mailing Address of the Company is as above or:

City: Province: Country Postal Code:

Business Telephone: Fax:

Email Address:

4. If the Company is non-resident in Newfoundland and Labrador, the full address or chief place of business outside Newfoundland and Labrador is:

City: Province: Country Postal Code:

Business Telephone: Fax:

Email Address:

5. The Company was incorporated in (state province, state or country, as the case may be)

on the _____ day of _____ A.D. _____

and is at the date hereof a valid and subsisting corporation, legally authorized to transact business in Newfoundland and Labrador.

(N.B. A copy of the Certificate of Incorporation, certified by the Secretary of the Company, must accompany this application).

6. The company was incorporated under (state Memorandum and Articles of Association, Letters Patent, or as the case may be)_____.

(N.B. A copy of the Memorandum and Articles, Letters Patent, etc., certified by the Secretary of the Company, must accompany this Application).

7. The Company commenced business (or intends to commence business) in Newfoundland and Labrador on _____ A.D. _____.

8. One of the principal and customary functions of the Company is (or is intended to be) the “practice of architecture” as defined by section 2(k) of The Architects’ Act, 1978 and it is intended that the Company will continue such practice as one of its principal and customary functions.

9. The practice of architecture by the Company is (or will be) the responsibility of, and is (or will be) carried out under the supervision of, a director or directors of the Company who is (are) registered or licensed to practice architecture in Newfoundland and Labrador, namely:

10. Other than the practice of architecture, the Company carries on (or intends to carry on) in Newfoundland and Labrador the following businesses or functions:

11. The Directors of the Company are as listed hereunder and those Directors who are qualified to practice in a “design profession” (as defined in section 2(h) of the Architects’ Act, 1978) are so specified hereunder:

Name:	Address:	Profession:
_____	_____	_____
_____	_____	_____
_____	_____	_____

12. All the Shareholders of the Company and the class and number of shares held by each Shareholder are as listed hereunder and those Shareholders who are qualified to practice in a “design profession” are so specified hereunder:

Name	Address	Class of Shares	# of Shares	Profession
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

(N.B. A copy of the latest Share List filed by the Company with the Registry of Companies or other relevant authority, certified by the Secretary of the Company, must accompany this application.)

13. If the Company is non-resident in Newfoundland and Labrador, each of the principals or directors of the Company who are registered as architects in the province where the Company normally carries on business have been granted licenses to practice architecture in Newfoundland and Labrador, as follows:

Name:	Address:	Date of License
_____	_____	_____
_____	_____	_____

14. The authorized share capital of the Company is \$_____ and is divided into _____ shares of a par value of \$_____ each, or the number of shares without nominal or par value authorized is _____

15. The subscribed capital of the Company at the date hereof is \$_____ and the paid-up capital at the date hereof is \$_____

16. The shares of the Company consist of (state different classes, if any) _____

17. Other relevant information: _____

IN WITNESS WHEREOF the common seal of the Company was hereunto affixed on the _____ day of _____ A.D. _____. The common seal of _____ was hereunto affixed in the presence of

_____ Officer of Company (Affix Seal of Company here)

_____ Officer of Company

Witness

_____ Province _____ (City or Town)

TO WIT:

In the matter of the Architects Act, and of (name of Company) _____

We, _____ of _____

and _____ of _____

do solemnly declare that we are respectively (state offices) _____

and _____ of (name of Company) _____

and that the particulars set forth in the foregoing statement of the said Company pursuant to Section 24(2) and, if applicable, Section 25, of The Architects' Act are true and correct. And we severally make this solemn declaration conscientiously believing it to be and knowing that it is of the same force and effect as if it had been made under oath and by virtue of the Canada Evidence Act.

Severally declared before me by the above-named declarants at _____

In the _____ of _____ this _____ day of _____

A.D. _____.

Officer of Company: _____

Officer of Company: _____

A notary public, commissioner for oaths (or other person authorized by the law of the place to administer oaths or take affidavits or solemn declarations.)

18. Fees:

Certificate of Approval Application fee: \$250.00 plus 14% HST

Certificate of Approval Fees are based on the number of architects per company; and are subject to 14% HST.

1 architect per firm:	\$190
2-3 architects per firm	\$340
4-6 architects per firm	\$590
7 or more architects per firm	\$890